

UVALDE CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Keith Southerland, Executive Director of Business Services

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Notice to Bidders:

The Uvalde Consolidated Independent School District is soliciting Request for Proposals (RFP) for the following:

Cisco VoIP Telephone System

RFP # 199-51-52009

Complete specifications are enclosed. RFPs are to be forwarded to reach the Business Office, office of Keith Southerland, at 1000 North Getty, Uvalde, Texas 78801, on or before **2:00 P.M. Monday June 1, 2009**. RFPs received after the previous mentioned date and time will not be considered. The District reserves the right to accept or reject all or any part of any RFP, waive minor technicalities, and award the RFP to best serve the interest of the District.

For details contact Cash Keith at (830) 278-6655.

Respectfully,



Keith Southerland
Executive Director of Business Services

INSTRUCTIONS TO BIDDER

Complete bid documents must be received in the Business Office at the Uvalde Consolidated Independent School District - Central Office, 1000 North Getty, Uvalde, Texas 78801 on or before **2:00 P.M.** of the above **“OPENING DATE”**. **LATE** bids will be returned to the bidder unopened. Bidders are invited to be present at the above stated time and place, at which time bids are to be opened and read aloud. **PLEASE MARK FRONT OF ENVELOPE WITH BID NUMBER AND OPENING DATE AS INDICATED ABOVE.**

Bids may be withdrawn at any time prior to the due date and time. After the official opening, bids may not be amended, altered or withdrawn.

The undersigned agrees, if their bid is accepted, to furnish any and all items upon the terms and conditions contained in the specifications. If the bidder fails to fulfill any and all contractual obligations resulting from their bid submittal, then the Uniform Commercial Code shall govern. Vendors are requested to hold bid offers firm for a period forty-five (45) days from the due date for acceptance. Should vendors specify a different time period, consideration for overall acceptance will be evaluated based on any and all factors, to ensure the interests to UCISD, and fairness to all submittals.

Please note the attached terms, conditions, or specifications to this solicitation. All bids must be submitted on the bid form provided, and in accordance with specifications and descriptions on the bid sheets. Bids may be submitted on any or all items, unless stated otherwise. The district reserves the right to accept or reject in part or in whole any and all bids submitted, to waive any technicality, and to award the bid that is more advantageous to UCISD.

Uvalde CISD will reserve the right to apply any and all criteria or procedures necessary in the evaluation process to all submittals, including, but not limited to, requesting samples or on-site demonstration or any and all products submitted. Expenses incurred for said samples and or demonstration will be at no cost to the district.

THE BID SIGNATURE PAGE MUST BE SIGNED AND EXECUTED BY A PERSON DULY AUTHORIZED TO LEGALLY BIND SAID COMPANY TO ANY AND ALL SPECIFICATIONS EXPRESSED AND IMPLIED AND GOVERNED BY UCC CODE. FAILURE TO SIGN FORM WILL RESULT IN REJECTION OF BID IN ITS ENTIRETY.

GENERAL TERMS AND CONDITIONS

The Uvalde Consolidated Independent School District is soliciting competitive sealed proposals for **Cisco VoIP Telephone System**.

- 1) Tele-faxed bids will not be accepted.
- 2) Continuing non-performance of a vendor with regards to any term or specification shall be a basis for termination of resulting contract. Cancellation by the district will be made after unsuccessful attempts to remedy unsatisfactory compliance within a specified timetable. Vendor's breach of contract will be a basis for future contract consideration.
- 3) All prices / discounts must be guaranteed through the contract period, or completion of resulting contract. Any and all discounts must be inclusive in bid unit price.
- 4) Prices shall be indicated both by line item unit cost and total line item cost. In case of discrepancy, the unit cost shall govern.
- 5) Bids must be received F.O.B., Uvalde, Texas. Any installation / measurements required are included in the bid price received.
- 6) The bid award shall be based on, but not necessarily limited to the following factors:
 - a) Total bid price.
 - b) Value versus dollar cost.
 - c) Vendors past performance record.
 - d) Technical assistance – present and past.
 - e) Vendor's follow-up with regard to deficiencies then notified.
 - f) Special Criteria as it relates to the item or bid.
- 7) The District adheres with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Department of labor regulations (41 CFR Part 60), which states "no individual shall be excluded from participation in, denied employment in the administration of or in connection with any such program because of race, color, religion, sex nations origin, age, handicap or political application or belief."
- 8) Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacture or brand name, the term "**OR EQUAL**", if not inserted, **SHALL BE IMPLIED**. The specified article or material shall be understood as indication the type, function, minimum standard of design, efficiency and quality desired, and shall not be construed as to exclude other manufactured products of comparable or superior quality, design, and efficiency.

OR EQUAL INTERPRETATION CLAUSE: Any time a particular manufacture's name or brand is specified, it shall mean any product or equal or superior quality. Bids shall be considered on all other brands submitted. On such bid items the bidder shall indicated clearly the product name on which he is bidding, and shall supply sufficient data on brand or manufacture specified. When more than one brand name of the "or equal" is available, do not bid more than two items choices. **THE**

DISTRICT RESERVES THE RIGHT TO A FINAL DECISION OF ANY PRODUCT STATED TO BE OF EQUAL OR SUPERIOR QUALITY.

- 9) All contracts and agreements between merchants and Uvalde CISD shall strictly adhere to the statutes as set forth in the Uniforms Commercial Code Article 2/Sales as last amended in 1991 by the American Law Institute in the National Conference of Commissioners on uniform state laws. Reference: 2/Sales Uniform Commercial Code 1991 official text.
- 10) All products and materials furnished by vendor shall be asbestos free.
- 11) Electrical and mechanical products must be approved by UL (Underwriters Laboratory) or equal.
- 12) **Insurance:** Contractor is required, under 28 TAC 110.110 © (7), to provide the District with a certified copy of their Workmen's Compensation Insurance covering all employees. Contractor is required, under Gov't Code 2253.021 (b); Art. 5160, V.A.T.S., to execute a performance bond the amount of construction contract if in excesses of \$100,000. For construction contracts in excess of \$25,000, a payment bond shall be executed for the amount of the contract.
- 13) **Funding out provision:** Should, during the term of the resulting contract, funding allocations be cut or exhausted UCISD will be held harmless for any future obligations to the said contract.
- 14) The Uvalde CISD reserves the right to accept or reject in part or whole any bids submitted, and waive any technicalities, and to award bids in the best interest of the District.
- 15) Renewal of contracts will be in accordance the Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. The Board of Trustees of the Uvalde CISD reserves the right to rescind the contract at the end of each fiscal year if it is determined that there are insufficient funds to extend the contract.
- 16) **Extension Clause:** This contract may be renewed another year if the vendor(s) and Uvalde CISD mutually agree in writing that no increases in cost are incurred except for the growth of the district.
- 17) **Bid prices will be guaranteed for the specific period of time indicated below.**

3 months _____ 6 months _____ 9 months _____ 12 months _____

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership, or individual has not prepared this bid in collusion with any other bidder. Additionally, that the contents of this bid as to prices, terms, or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

I certify that this bid was prepared in accordance with the terms specified on the information to bid letter, I further attest to abide and be governed by the terms thereof.

Signature: _____

Print Name: _____

Title: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____

Fax Number: _____

Product Number	Product Description	Unit	Qty	Extended
	Unified Workspace Licensing			
CUWL-LIC	CUWL Top Level		1	
LIC-UWL-STD	Unified Workspace Licensing STD, 1 User		200	
UWL-UPG-CM-STD	Upgrade from CM Only to STD, 1 User		150	
UCSS-UWL-STD1	1-Yr UWL STD UCSS for Gov/Edu Only		350	
CUVA-CLIENT-UWL	Unified Video Advantage Client for CUWL only		350	
IPC7-CLIENT-UWL	IP Communicator 7.0 for CUWL only		175	
UPC7-CLIENT-UWL	Unified Personal Communicator 7.0 for CUWL only		175	
UCM-7825-70-UWL	CUCM 7.0 7825 for CUWL only		2	
UCXN-48P-70-UWL	Unity Connection 7.0 48 ports for CUWL only		1	
UNITYCN7-USR-ADDON	Additional Unity Connection 7.x Users for CUWL		150	
UCSS-MSGUWL-1-1	UCSS for Messaging Addon users for CUWL -1 Yr- Govt/Edu ONLY		150	
CUMA-70-UWL	Unified Mobility Advantage 7.0 for CUWL only		1	
CUP-70-UWL	Cisco Unified Presence 7.0 for CUWL only		1	
CCX-70-CM-BUNDLE	CCX 7.0 UCM 5 Seat ENH Bundle - ONLY with NEW UCM		1	
CIPC-UWL	CIPC UWL Bundle		175	
CIPC-UWL-RTU	CIPC UWL Right to Use Certificate		1	
CUCM-UWL	Communications Manager UWL DLU Bundle		3850	
CUCM-UWL-PAK	CUCM Claim Certificate for UWL		1	
CUMA-UWL	CUMA User Licensing		1	
CUMA-UWL-RTU	Unified Mobility Advantage for UWL RTU		1	
CUP-70-UWL-PAK	Unified Presence 7.0 PAK		1	
CUP-70-UWL-USR	Unified Presence 7.0 Users		350	
CUPC-UWL	CUPC UWL Bundle		175	
CUPC-UWL-RTU	CUPC UWL PAK		1	
CUVA-UWL	Unified Video Advantage for CUWL only		350	
CUVA-UWL-RTU	CUVA UWL Right to Use Certificate		1	
LIC-UWL-STD1	Services Mapping SKU, Under 1k UWL STD users		350	
UCM-7825-70-KIT	CUCM 7.0 Media Kit for CUWL Only		1	
UCSS-MSGUWL-PAK	PAK for Addon Messaging user UCSS		1	
UCSS-UWL-STD1-PK	1-Yr UWL STD UCSS for Gov/Edu Only - PAK		1	
UCXN-70-UWL-PAK	Unity Connection 7.0 Claim Cert w/ PAK		1	
UCXN-70-UWL-USR	Unity Connection 7.0 VM Mailboxes, IMAP and Inbox		350	

Product Number	Product Description	Unit	Qty	Extended
UCXN-70-UWLA-PAK	Unity Connection 7.0 Addon Claim Cert w/ PAK		1	
CUWL-MISC	Unified Workplace Licensing - Top Level - Misc Addon Only		1	
UNITYCN7-HA-48	Unity Connection High Availability Platform Overlay 1		1	
UCXN-70-UWLA-PAK	Unity Connection 7.0 Addon Claim Cert w/ PAK		1	
CON-ESW-CUWLLIC	ESSENTIAL SW CUWL Top Level-See Svc on Components		1	
CON-ESW-MSGURL	ESSENTIAL SW Additional Unity 5.x Users for CUWL		150	
CON-ESW-70CMBU	ESSENTIAL SW 7.0 UCM 5 Seat ENH Bundle		1	
CON-ESW-UWLST1	ESSENTIAL SW Svcs Mapping SKU,Under 1k UWL STD users		350	
	Voice Gateway			
CISCO2821-SRST/K9	2821 Voice Bundle w/ PVDM2- 32,FL-SRST-48,SP Serv,128F/256D		1	
S28NUSPSK9-12423	Cisco 2800 SPSK9-AESK9 FEAT SET FACTORY UPG FOR BUNDLES		1	
PVDM2-32U64	PVDM2 32-channel to 64-channel factory upgrade		1	
VIC-4FXS/DID	4 port FXS or DID VIC		1	
VIC2-4FXO	Four-port Voice Interface Card - FXO (Universal)		1	
VVIC2-2MFT-T1/E1	2-Port 2nd Gen Multiflex Trunk Voice/WAN Int. Card - T1/E1		1	
PWR-2821-51-AC-IP	Cisco 2821/51 AC/IP power supply		1	
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m		1	
ROUTER-SDM-CD	CD for SDM software		1	
MEM2800-256D-INC	256MB DDR DRAM Memory factory default for the Cisco 2800		1	
MEM2800-64U128CF	64 to 128 MB CF Factory Upgrade for Cisco 2800 Series		1	
FL-SRST-50	Feat Lic Survivable Remote Site Telephony Up To 50 Users		1	
ACS-2821-51-STAN	Cisco 2821/51 Standard Accessory Kit		1	
CON-SNT-2821SRST	SNT 8X5XNBD + SAU 2821 Voice Bundle		1	
	SRST Campus Routers			
CISCO2811-SRST/K9	2811 Voice Bundle w/ PVDM2- 16,FL-SRST-36,SP Serv,128F/256D		9	
S28NRSPSK9-12423	Cisco 2800 SPSK9-SPSK9 FEAT SET FACTORY UPG FOR BUNDLES		9	
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m		9	
FL-SRST-35	Feat Lic Survivable Remote Site Telephony Up To 35 Users		9	
PWR-2811-AC	Cisco 2811 AC power supply		9	
ROUTER-SDM-CD	CD for SDM software		9	

Product Number	Product Description	Unit	Qty	Extended
PVDM2-16	16-Channel Packet Voice/Fax DSP Module		9	
MEM2800-256D-INC	256MB DDR DRAM Memory factory default for the Cisco 2800		9	
MEM2800-64U128CF	64 to 128 MB CF Factory Upgrade for Cisco 2800 Series		9	
ACS-2811-STAN	Cisco 2811 Standard Accessory Kit		9	
CON-SNT-C2811SRS	SNT 8X5XNBD + SAU 2811 Voice Bundle		9	
	Unified Communication Manager Server			
UNIFIED-CM-7.0	CUCM 7.0 top level part number		1	
MCS7825I3-K9-CMC1	HW/SW MCS 7825-I3 Unified CM 7.0 Appliance		2	
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m		2	
CCX-70-CM-BUNDLE	CCX 7.0 UCM 5 Seat ENH Bundle - ONLY with NEW UCM		2	
CUCMS-EVAL-K9	CUCMS Monitoring Bundle Evaluation		2	
LIC-CM7.0-7825=	License CM 7.0 7825 Appliance, 1,000 seats		2	
UCSS-UCM	Top level SKU, Unified CallManager Software Subscription		1	
UCSS-UCM-1-10	UCSS for UCM for One Year - 10 users		5	
UCSS-UCM-1-100	UCSS for UCM for One Year - 100 users		3	
CON-SNT-25I3CMC1	SMARTNET 8X5XNBD HW/SW MCS7825I3 Unified CM7.0 Appliance		2	
	Unity Connection Servers			
MCS7825I3-K9-UCB1	Cisco Unity Connection 7.0 7825 IBM		2	
UNITY-PWR-US	Power Cord - US, Can, Mex, PR, Phil, Ven, Tai, Col, Ecu		2	
CON-SNT-7825K9	SMARTNET 8X5XNBD Cisco Unity 7.0 7825 IBM		2	
	Unified Presence Server			
MCS-7825-I3-RC1	HW-only MCS-7825-I3 with 2 GB RAM, Dual 160-GB SATA HD		1	
CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m		1	
CON-SNT-725I3RC1	SMARTNET 8X5XNBD MCS-7825-I3 2GB RAM Dual 160-GB SATA HD		1	
	Telephones			
CP-7962G=	Cisco Unified IP Phone 7962, spare		43	
CON-SNT-CP7962	SMARTNET 8X5XNBD Cisco Unified IP Phone 7962		43	
CP-7942G=	Cisco Unified IP Phone 7942, spare		252	

Product Number	Product Description	Unit	Qty	Extended
CON-SNT-CP7942	SMARTNET 8X5XNBD Cisco Unified IP Phone 7942		252	
CP-7937G=	Cisco IP Conference Station 7937 Global		2	
CON-SNT-CP7937	SMARTNET 8X5XNBD Cisco IP Conference Station 7937 Global		2	
CP-7925G-A-K9=	Cisco 7925G FCC; Battery/Power Supply Not Included		10	
CP-7925G-SW-K9-A	Cisco 7925G Software, FCC		10	
CP-BATT-7925G-EXT=	Cisco 7925G Battery, Extended		10	
CP-CASE-7925G=	Cisco 7925G Leather Carry Case		10	
CON-SNT-7925G1K	SMARTNET 8X5XNBD Cisco 7925G FCC; CM/CME UL Req'd; Battery		10	
CP-MCHGR-7925G-BUN	Cisco 7925G Multi-Charger, Power Supply, AC Power Cord		10	
CAB-AC2	AC Power cord North America		10	

Bid Total _____

The UCISD is also requesting that responding vendor supply a bid amount for installation of ALL equipment listed in RFP, as well as ANY necessary existing district owned equipment software upgrades required for a successful deployment of this project. Responding vendor shall also include in this amount, training for district IT department.

Integration Total _____