

# Uvalde C.I.S.D. Application for Employment

P.O. Box 1909  
Uvalde, TX 78802-1909

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, creed, color, age, sex, religion or national origin.

For an application to be considered complete  
Include (1) Transcript.

## PERSONAL INFORMATION

Social Security  
Date \_\_\_\_\_ Number \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden

Present Address \_\_\_\_\_  
Street City State Zip

Permanent Address \_\_\_\_\_  
Street City State Zip

Phone No. \_\_\_\_\_ Texas Driver's License No. \_\_\_\_\_

If Related to Anyone in Our Employ,  
State Name and Department \_\_\_\_\_  
If Related to School Board Member, or Superintendent  
State Name and Relationship \_\_\_\_\_

## EMPLOYMENT DESIRED

Date you can start \_\_\_\_\_  
Work \_\_\_\_\_

- Teacher Aide
- Clerical/Secretary
- Substitute Teacher (Grades will Teach) \_\_\_\_\_
- Maintenance/Custodial \_\_\_\_\_
- Cafeteria \_\_\_\_\_
- Other \_\_\_\_\_
- Other \_\_\_\_\_

Are you legally employable in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If so, May We Inquire  
Are you employed now? \_\_\_\_\_ Of Your Present Employer? \_\_\_\_\_

## EDUCATION

|  | Name and Location of School | Years Attended | Date Graduated | Degree Held | Major | Minor |
|--|-----------------------------|----------------|----------------|-------------|-------|-------|
| High School                              | _____                       |                |                |             |       |       |
| College or University                    | _____                       |                |                |             |       |       |
| Trade, Business Or Correspondence School | _____                       |                |                |             |       |       |

## CERTIFICATION (If Applicable)

Kind of Texas Certificate you hold or will hold by the time you could begin employment:  
 None  Elementary  High School  Other (Indicate) \_\_\_\_\_

If Elementary, List areas of specialization \_\_\_\_\_

If High School, List Subject certified to teach \_\_\_\_\_

What Foreign Languages Do You Speak Fluently? \_\_\_\_\_

Read \_\_\_\_\_ Write \_\_\_\_\_

Activities Other Than Religious (Civic, Athletics, etc.) \_\_\_\_\_  
EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, COLOR OR NATIONAL ORIGIN OF ITS MEMBERS.

**FORMER EMPLOYERS:**

List Below Last Four Employers, Starting With Last One First.

| Date<br>Month and Year | Name and Address of Employer | Salary | Position<br>(If Teacher<br>List Grade) | Reason for Leaving |
|------------------------|------------------------------|--------|--|--------------------|
| From                   |                              |        |  |                    |
| To                     |                              |        |  |                    |
| From                   |                              |        |  |                    |
| To                     |                              |        |  |                    |
| From                   |                              |        |  |                    |
| To                     |                              |        |  |                    |
| From                   |                              |        |  |                    |
| To                     |                              |        |  |                    |

**REFERENCES:**

Give Below the Name of Three Persons Not Related to You, Whom you Have Known At Least One Year.

| Name | Address & Phone # | Business | Years Acquainted |
|------|-------------------|----------|------------------|
| 1.   |                   |          |                  |
| 2.   |                   |          |                  |
| 3.   |                   |          |                  |

Have you ever been convicted of, or have you pleaded guilty or no contest (nolo contendere) to, a felony offense or any offense involving moral turpitude?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain: \_\_\_\_\_

(Conviction of a felony is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

In Case of  
 Emergency Notify \_\_\_\_\_

Name Address Phone No.

Please list the name, address and telephone number of an individual you would like for us to contact if we are unable to reach you.

\_\_\_\_\_ Name Address Telephone Number

This application will remain on file for one year only; it must be renewed if further consideration is desired. You will receive no further reply unless favorable consideration is given to your application.

I hereby certify that the information presented in; this application to the best of my knowledge is true, accurate, any falsification of this record will be sufficient cause for disqualification. Furthermore, it is understood that this application becomes the property of the Uvalde Consolidated Independent School District which reserves the right to accept or reject it. I hereby authorize Uvalde Consolidated Independent School District to contact the referenced listed on this application and to obtain any criminal history record information relevant to this application for employment from any pertinent source in accordance with the provisions of the Texas Education Code Section 22.0831 et seq, and I further authorize any law enforcement agency including but not limited to any police department or the Department of Public Safety as well as the Department of Corrections to furnish the Uvalde Consolidated Independent School District any such record.

References, placement of information, and information which become a part of this record may be revealed to all persons who participate in the selection of employee.

Date: \_\_\_\_\_ SIGNATURE OF APPLICANT \_\_\_\_\_

RETURN TO: DIRECTOR OF PERSONNEL  
 UVALDE C.I.S.D.  
 P.O. BOX 1909  
 UVALDE, TX 78802-1909

Rev. 8/04

All personnel of the Uvalde Consolidated Independent School District shall be employed without regard to national origin, race, sex or creed

